



# GENERAL MEMBERSHIP MEETING AGENDA

Sheraton Denver Downtown Hotel  
April 20<sup>th</sup> 2023  
1:00 PM (Local)

1. Call to Order, Anti-Trust Limitations
2. Quorum Check (Poll voting members present)
3. Approval of the Minutes from the Last Meeting
4. Financial Report / Membership Report (Beynon)
5. Board of Directors Report (Bartel)
6. Task Group Reports:
  - a) Website Re-development Task Group (Beynon)
    - i) Report on website activity.
  - b) Website Details Task Group (Taylor)
    - i) Scope: Compare WIJMA website details to other available and discuss liability
  - c) Fire Protection of I-Joists in Canada and CCMC Task Group (Taylor)
    - i) Scope: Provide a recommendation to the Standing Committees for the minimum acceptable level of performance for a floor assembly exposed to fire.
  - d) I-Joist Adhesive Heat Durability in Canada (Taylor)
    - i) Scope: CCMC proposed additional AC14 fire testing when manufacturers change I-joist adhesives.
    - ii) Members include all WIJMA voting members
  - e) Software Guidance Task Group (Williams)
    - i) Scope: Provide recommendations to WIJMA voting members on issues related to software.
    - ii) Members include Mark Bartel, Jeff Olsen, Will Waldenstein, and remainder of WIJMA members rounding out group
  - f) Composite Action Task Group (Beynon)
    - i) Scope: To revisit wording in WIJMA composite EI document
    - ii) Members include Ned Waltz, Reid Williams, Dave Anderson, Phil Vacca, Mark Bartel and remainder of WIJMA members rounding out group
  - g) Quebec Engineers Act – EWP component engineering seals being enforced (Lavoie)
    - i) Scope: To get input on ongoing issues in Province of Québec.
7. Update on Ballustrade Stairbuilders and Manufacturers Association stair balustrade/guard support (Taylor/Linville)
8. Industry Partner Updates
  - a) APA –
  - b) AWC –
  - c) CWC
  - d) Woodworks

**9. Evaluation Services**

- a) CCMC
- b) IAPMO
- c) ICC-ES
- d) Intertek
- e) PFS-TECO

**10. New Business** Anybody with new business please email heads-up to: [woodjoists@gmail.com](mailto:woodjoists@gmail.com)

**11. Next Meeting** November 2<sup>nd</sup> 2023, Washington DC.

**12. Adjournment.**

**WIJMA Antitrust Policy Disclaimer**

It is the policy of the Wood I-Joist Manufacturers Association ("WIJMA") to comply strictly with all laws regulating the conduct of its activities, with special reference to antitrust laws. All WIJMA members, through their representatives at these meetings, shall recognize the WIJMA "Antitrust Policy and Guidelines," and agree to conduct all WIJMA sponsored meetings and activities in accordance with these Guidelines. WIJMA meetings or other activities will not be used to assist competing companies to reach any understanding, expressed or implied, which restricts competition or in any way impairs the ability of members to exercise independent business judgment regarding matters affecting competition. Discussions at this meeting, and at all other WIJMA related functions, will focus solely on the legitimate purposes of WIJMA. Today's meeting will follow the written agenda.